Work Instructions

Number: **024**

Name: **Access application**

Title: Accessing the EU Pollinator Hub application

Status: Approved

Version: 1.0

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1 Document history

1.1 Current Release

1.1.1 Drafted

Submitted on 2024-01-25 by Michael Rubinigg, quality manager.

1.1.2 Reviewed

Reviewed on 2024-01-27 by Noa Simòn Delso, general manager.

1.1.3 Approved

Approved on 2024-01-27 by Michael Rubinigg, quality manager.

1.2 Change history

n.a.

2 Abbreviations

EU	European Union
EUPH	EU Pollinator Hub
n.a.	not available
WI	Work Instruction

3 Introduction

This document contains instructions on accessing the EU Pollinator Hub application.

4 Validity

4.1 Area

The of validity of this document is limited to accessing the EU Pollinator Hub application.

4.2 Time

The period of validity of this document begins on 2024-01-27 and ends with its revocation.

4.3 Related Documents

n.a.

5 Procedure

5.1 Accessing the EUPH application

5.1.1 Log in to the EUPH application

5.1.1.1 Login

- Go to https://app.pollinatorhub.eu/ in the web browser.

5.1.1.2 Enter credentials

- Enter the e-mail address of the account in the field ***Email address***.
- Enter the password of the account in the field ***Password***.
- Select ***Sign in***.

5.1.1.3 Password recovery

- Select ***Forgotten your password?***.
- Enter the e-mail address of the account in the field ***Email address***.
- Select ***Send email***.
- Open the e-mail software and follow the instructions in the password recovery e-mail.

6 References

There are no sources in the current document.

7 Annexes

There are no annexes in the current document.